



PROFESSIONAL REGULATORY BOARD FOR CUSTOMS BROKERS

PROGRAM OF THE CUSTOMS BROKERS LICENSURE EXAMINATION
TO BE HELD ON NOVEMBER 25 AND 26, 2024 IN THE CITIES OF
NCR, BAGUIO, CEBU, AND DAVAO

DATE AND TIME	SUBJECTS	WEIGHT
<u>MONDAY, NOVEMBER 25, 2024</u>		
7:00 A.M. – 7:45 A.M	GENERAL INSTRUCTIONS AND FILLING-OUT OF FORMS	
8:00 A.M. – 11:00 A.M.	CUSTOMS LAWS, RULES, REGULATIONS, ETHICS AND CUSTOMS BROKER PRACTICES	25%
1:00 P.M. - 4:00 P.M.	CUSTOMS DOCUMENTATIONS, CLEARANCE AND PROCEDURES	25%
<u>TUESDAY, NOVEMBER 26, 2024</u>		
8:00 A.M. - 11:00 A.M.	TARIFF LAWS, RULES, REGULATIONS AND INTERNATIONAL TRADE	25%
1:00 P.M. – 1:40 P.M.	TARIFF CLASSIFICATION (Part 1)	25%
1:40 P.M. – 4:00 P.M	PRACTICAL COMPUTATIONS (Part 2)	
TOTAL		100%

GENERAL INSTRUCTIONS:

1. Check or verify your school/building assignment at the PRC official website (www.prc.gov.ph) or through the Notices/Announcements to be posted at the PRC premises two (2) to three (3) working days before the date of the examination. Bring your NOTICE OF ADMISSION when you verify your school/building assignment. Visit your school/building assignment prior to the day of the examination.
2. Report to the school/building assignment before 5:30 A.M. on the first day of examination to verify your room and seat number. Be punctual. Late examinees will not be admitted.

3. Examinees are required to wear the following attire every examination day:

- | | | |
|------------------|---|---|
| Male Examinees | - | Tucked-in white polo shirt with collar (without any seal, logo or mark), decent pants or slacks |
| Female Examinees | - | Tucked-in white blouse or shirts with collar (without any seal, logo or mark), decent pants, slacks or skirt, pony-tailed long hair |

4. Bring the following on the examination day:

- a. Notice of Admission
- b. Official Receipt
- c. Two (2) or more pencils (No. 2)
- d. Pens with **BLACK** ink only
- e. One (1) piece Long Brown Envelope
- f. One (1) piece Long Transparent (non-colored) Plastic Envelope (for keeping your valuables and other allowed items)
- g. NON-PROGRAMMABLE CALCULATORS (Please refer to Commissions Resolution No. 1809-2024 or the “Updated List of Non-Programmable Calculators Allowed to be used in the Licensure Examinations”)

5. The following items are strictly **PROHIBITED** inside the examination premises/rooms:

- a. Books, notes, review materials, and other printed materials containing coded data/information/formula
- b. **CALCULATORS which are programmable or with embedded functions especially CASIO FX991ES and CASIO FX-991ES plus**
- c. **APPLE, SAMSUNG AND OTHER SMART WATCHES, CELLULAR PHONES, EAR PLUGS, BLUETOOTH, TRANSMITTERS, PORTABLE COMPUTERS, AND OTHER ELECTRONIC GADGETS/DEVICES WHICH MAY BE USED TO STORE OR RETRIEVE DATA/INFORMATION AND/OR TO COMMUNICATE FOR WHATEVER PURPOSE**
- d. Bags of any kind (place your documents inside the transparent/plastic envelope)
- e. Other examination aides not stated in this program

All personal belongings of the examinees shall be surrendered to the proctor and shall be placed in a secured space within the examination room.

The rules on the conduct of bodily search, an inspection of personal belongings of the examinees, and the seizure/confiscation of prohibited items during the licensure exam (Annex A of PRC Memorandum Order No. 57, s. 2020) shall be strictly observed.

NOTE: ONLY ONE (1) CALCULATOR SHALL BE ALLOWED INSIDE THE EXAMINATION ROOM. CALCULATORS SHALL BE INSPECTED. PRC WILL NOT BE HELD LIABLE TO ANY ITEMS THAT WILL BE LOST.

6. Examinees and examination personnel are encouraged to observe the minimum health standards per DOH Circular No. 0324 (s. 2023)¹ throughout the conduct of the examination

7. Read carefully and follow the instructions on your NOTICE OF ADMISSION and EXAMINEES GUIDE.

¹ Updated Health Protocols Following the Lifting of the COVID-19 Public Health Emergency

8. **“NO OPEN BOOKS IN ALL SUBJECTS”** except in **Tariff Classification ONLY**.
Both the ASEAN HARMONIZED TARIFF NOMENCLATURE (AHTN) 2022 BOOKS AND PHOTOCOPIES are permitted. The AHTN books should be free from any markings and shall be subjected to thorough inspection.

ONLY PHOTOCOPIES OF AHTN 2022 FROM THE TARIFF COMMISSION (TC) WITH THE FOLLOWING FEATURES ARE ALLOWED:

1. TC Official dry seal on top of control number on the first page
 2. All pages are stamped with “Tariff Commission Library” and “For CBLE purposes only”
 3. Authenticated books will be soft bound instead of ring bound for security purposes
9. After answering the Tariff Classification, examinees shall surrender the AHTN Book before proceeding to the Practical Computations.
10. Read carefully and follow the instructions on your **NOTICE OF ADMISSION** and **EXAMINEES GUIDE**.

NOTE: PERSONAL BELONGINGS BROUGHT BY AN EXAMINEE SHALL BE FOR HIS/HER OWN ACCOUNT. THE PRC WILL NOT BE ANSWERABLE FOR ANY SUCH ITEM OR PERSONAL BELONGING THAT MIGHT BE LOST DURING THE EXAM WITHOUT FAULT OR NEGLIGENCE ON ITS PART.

Manila, Philippines
August 13, 2024

APPROVED:


SAMUEL C. BAUTISTA
Chairman


NENETTE T. DAGONDON
Member


ALBERT V. CRUZ
Member

CERTIFIED CORRECT:


ATTY. LOVELIKA T. BAUTISTA
Chief, PRB Secretariat Division

PRBCB/D-SPRB
SCB/NTD/AVC/LTB/MADC/ccb

MADC